



# Moorpark SLO Committee Minutes

Tuesday, December 8, 2020, 1:00-2:30pm via Zoom

## Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

## SLO Committee Charter

The Student Learning Outcomes Committee promotes campus-wide understanding and integration of Student Learning Outcomes, facilitating campus dialogue to enhance institutional effectiveness and the continuous improvement of student learning. The specific tasks of this committee are:

- Refine the plan and timeline for the ongoing development and assessment of Course and Program Outcomes, General Education Student Learning Outcomes, Student Service Outcomes, and Institutional Student Learning Outcomes as needed
- Guide the college through the continual process of developing, implementing, assessing, and evaluating outcomes
- Monitor and evaluate the process of assessing all outcomes for courses, programs, and services; and
- Document all outcomes, processes and results for accreditation

POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	POSITION	NAME	PRESENT
Co-chair	Danielle Vieira	X	Child Development/Education	Shannon Coulter	X	Student Health Center	Sharon Manakas	
Co-chair	Oleg Bepalov	X	Performing Arts	John Loprieno		Visual Arts	Erika Lizée	X
Academic Senate President	Erik Reese		Counseling	Trevor Hess		Library	Jackie Kinsey	
Dean	Priscilla Mora	X	EATM	Brenda Woodhouse		EOPS	VACANT	
SLO Coordinator	Rachel Beetz	X	English/ ESL	Ryan Kenedy/ Sydney Sims		Media Arts & Comm Studies	Jamie Whittington Studer	X
ACCESS	Sile Bassi		Health Sciences	Olga Myshina		Classified Member	Raul Torres Ambriz	
Athletics/ Health Education/Kinesiology	Brock Cushman		Life Sciences	VACANT				
Behavioral Sciences	VACANT (Julie Campbell)		Mathematics	Laurel Drane		Guests:	Danielle Kaprelian (Library)	X
Business/Accounting/CIS/CSNE	Ruth Bennington	X	Physics/Astronomy/Engineering/Comp Sci	Loay Alnaji	X		Jill McCall-Wolcott (Comm)	X
Chemistry/Earth Sciences	Rob Keil		Social Sciences	VACANT				

Agenda Item	Notes
1. Call to Order, Public Comments	No public comments
2. Approval of October 13, 2020 Minutes	Did not make quorum.
3. SLO Coordinator Report - Rachel	Rachel Beetz, Oleg Bepalov, and Kim Watters created and distributed assessments for the fall semester. All faculty can now input assessments. Oleg sent out an email with a link to the <a href="#">SLO eLumen Data Collection</a> sheet for faculty or departments to note if they will need more time to input.

	<p>Rachel attended both Tech Review Meetings for the month and made more eLumen updates based on language changes. She will continue to attend in the spring.</p> <p>Individual meetings were held with Oleg and specific departments/areas:</p> <ul style="list-style-type: none"> <li>• Math</li> <li>• Accounting/Business/CNSE</li> <li>• Chemistry</li> <li>• VP Advisory Committee</li> <li>• Music</li> </ul> <p>She made a new <a href="#">mapping tutorial video</a> for Division Coordinators and Department Coordinators.</p> <p>The First Friday Workshop was held on December 4, 2020 where Rachel was able to answer specific questions. The workshop was not recorded for privacy reasons. Faculty expressed concerns over the accuracy/legitimacy of the data and the administrative effort it requires. Rachel explained the process is already being done by faculty and entering into eLumen is the way to share what is being done. Some think there might be a need to put this task officially into the faculty contract, but Rachel is hopeful this will not be needed. Dani Vieira shared that changes to the faculty contract is beyond the committee limits and would need to be handled between the Union and the District.</p> <p>Erika Lizee asked for an update on where things are with the ability to revise CLOs in CourseLeaf without having to activate the full curriculum review process. Rachel will ask Scarlet what faculty should do when changing their SLOs in CourseLeaf, but her understanding is that you can email Scarlet and she will make the revision. Ruth Bennington clarified that when you input new SLOs, it does not trigger a curriculum review.</p>
4. Draft of SLO Handbook -- Rachel	<p>The draft was completed and it has been sent out to the committee. Rachel reviewed the changes she has already made and other changes she is planning to make. She will add one more section for the Reporting and Review Process.</p> <p>Priscilla Mora shared her concern with Step 1, #3 where the number of Outcomes per course is listed as 1-3. This amount is good for short courses, but it would be unusual for courses with higher units. She also asked if recommendations for non-credit courses should be included in the handbook. Dani said SLOs should be based on objectives and it changes based on the class. Rachel made the following revisions to #3:</p> <ol style="list-style-type: none"> <li>1. The number of Outcomes per course should reflect the scope of the course. <ol style="list-style-type: none"> <li>a. The Outcomes group Objectives into a more complicated task. The more Objectives in a course, the more Outcomes you will need.</li> <li>c. For credit courses with fewer than 3 units, 1-3 Outcomes are recommended.</li> <li>d. For credit courses with 3 or more units, 3-5 Outcomes are recommended.</li> <li>e. For non-credit courses, 1-5 Outcomes are recommended depending on the number of hours.</li> </ol> </li> </ol> <p>Dani and Ruth offered their disciplines' SLOs for Rachel to add as examples in the handbook's appendix.</p>
5. eLumen Update – Rachel and Oleg	<p>Oleg will send out an email to ask faculty to update the <a href="#">SLO eLumen Data Collection</a> sheet with how much their discipline will be able to enter for fall. He asked if anyone has knowledge on whether their discipline will enter All, Some, or None of the SLO data, to please update the sheet.</p>

6. Using existing assignments for SLO Assessment	<p>Dani explained that assessments are already being done by faculty and departments decide on the method that works best for them. Oleg and Rachel asked the committee for examples or ideas to make the process fast and easy.</p> <p>Jill McCall suggested creating a single assignment/survey to help faculty manage the overall process of gathering assessment data to input.</p> <p>Ruth shared that the CVC-OEI grant required a full detailed rubric for CLOs that may be a good assessment tool for some.</p> <p>Loay Alnaji offered to create a short video to demo the Excel method he uses to extract learning outcome data.</p>
7. Other Items of interest	
<b>Announcements</b>	
<b>Adjournment</b>	<b>Future Meetings</b>
Adjournment – 2:15 PM	<p>Fall 2020: <del>September 8, October 13, November 10, December 8</del></p> <p>Spring 2021: January 12, February 9, March 9, April 13, May 11</p>